

STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Transportation  
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 13-Feb-13 <sup>2</sup> dtk	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
Arcing of the power connection to the main bus duct is causing intermittent power outage to half of the second floor offices at Aliiimoku Hale. An electrician was hired to make necessary repairs to prevent fire and damage to computers and electronic equipment.

4. Vendor/Contractor/Service Provider Name: AA Electric, Ltd.	5. Amount of Request: \$ 10,000.00
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
Work includes relocating and attaching the breaker to third floor bus duct riser; coring through concrete slab and installing conduit and wires.

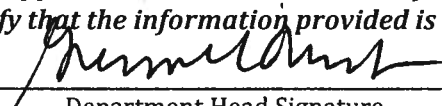
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
The work was beyond the capabilities of the DAGS electrician. AA Electric, Ltd. was recommended by the DAGS electrician as capable of performing this type of heavy electrical work.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Jamie Ho	HWY/DOT	587-2185	jamie.ho@hawaii.gov
John Williams	HWY/DOT	587-2183	john.williams@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.*

  
Department Head Signature

FEB 24 2012

Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

This award is required to be posted on the Awards Reporting System. If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

  
Chief Procurement Officer Signature

4/17/2012  
Date